



JOINT FORCES HEADQUARTERS-INDIANA AIR NATIONAL GUARD MILITARY DUTY TOUR (AGR)



Onboard AGR at Terre Haute only

ANNOUNCEMENT NO.		DATE ISSUED	CLOSING DATE
14-034-A-Air		24 April 2014	8 May 2014
UNIT OF ASSIGNMENT	LOCATION	CIVILIAN SERIES & GRADE	SALARY RANGE
181 st IW	Terre Haute, IN	N/A	SrA/TSgt
POSITION TITLE	PDCN	MINIMUM MILITARY GRADE	MAXIMUM MILITARY GRADE
Production Recruiter	TBD	E-4/SrA	E-6/TSgt
COMPATIBLE MILITARY ASSIGNMENT			
Air Force Specialty Code (AFSC) 8R000			
PERMANENT CHANGE OF STATION (PCS) FUNDING			
FUNDS MAY BE AVAILABLE			
MILITARY DUTY TOUR TYPE AND AREA OF CONSIDERATION			
<input checked="" type="checkbox"/> Military Duty Tour, Active Guard/Reserve (AGR), under Title 32, U.S.C., Sec 502(f) <u>Three (3) years with the potential for follow on tours.</u>			
<input checked="" type="checkbox"/> IAW ANGI 36-101, follow on tours for members with at least 20 years of TAFMS will be approved in 1-2 year increments.			
<input checked="" type="checkbox"/> Open to Females			
DUTIES AND RESPONSIBILITIES			
Organize and conduct programs to recruit quality personnel to satisfy the strength requirements for the unit and state assigned. Coordinates and disseminates recruiting information and establishes effective relations with the local community. In addition PR will work with the various ANG programs and tools designed to facilitate recruiting process. PR position will be required to work off duty weekends and non scheduled duty hours at various times of the year. Must be knowledgeable of organization, mission and operations of the ANG. Comply with military duty eligibility requirements IAW ANGI 36-101. Possess a valid state driver's license. Must display impeccable military appearance standard IAW AFI 36-2903 and AFI 36-02905.			
GENERAL EXPERIENCE			
Knowledge of the organization, mission, policies, and history of the United States Air Force is mandatory.			
OTHER REQUIREMENTS/CONDITIONS OF EMPLOYMENT			
-Once selected and assigned, AGR members must remain in the position for a minimum of twenty-four (24) months.			
-Applicants must meet requirements of ANGI 10-248, Air National Guard (ANG) Fitness Program.			
-Applicants must have sufficient time remaining on current ANG enlistment or mandatory removal date to complete AGR Tour.			

- Applicants should be able to complete 20 years Total Active Federal Military Service prior to reaching mandatory separation date (age 60).
- Once selected, members must maintain qualifications for mobilization and attend all Unit Training Assemblies (UTA), exercises, and periods of annual training.
- Current Technician employees that enter into the AGR program will be separated (or given the option of entering LWOP) from their Technician employment on the day prior to the AGR status effective date.
- Security Clearance:** Applicants must have a **SECRET** security clearance.
- Medical/Physical:** Applicants must meet any medical standards or physical requirements designated for the position.
- Direct Deposit/Electronic Fund Transfer Program:** Selected candidate is required to participate as a condition of employment.
- Vice: Bothwell

APPLICATION PROCEDURES

Interested applicants may apply for this AGR vacancy by submitting all of the following:

- Complete and SIGNED NGB Form 34-1.**
- Applicants MUST submit CURRENT fitness assessment.**
- Current Record Review Listing (RRL-RIP).** Contact your local Military Personnel Flight (MPF) or visit the Virtual MPF. Applications must be delivered, Faxed, emailed or mailed to the Joint Forces Headquarters Indiana Human Resource Office and **MUST BE RECEIVED BY THE HUMAN RESOURCES OFFICE NOT LATER THAN 1600 HOURS ON THE CLOSING DATE OF THIS ANNOUNCEMENT.**
- Incomplete application packets will NOT be considered for further review. If emailed, please submit all documents combined into ONE PDF attachment, if possible.**

POC is SSG Siefferlen: 317-247-3300 EXT: 3390, DSN 369-2300 EXT: 3390.

Applications must be delivered, emailed, or mailed to the Joint Forces Headquarters of Indiana Human Resources Office and must be received no later than **1600 hours on the closing date of this announcement.** **DO NOT CALL HR in regards to board times/dates. HR will notify you if you are selected.** Mailing address: Joint Forces Headquarters of Indiana, ATTN: Human Resources Office, AGR Branch, 2002 South Holt Road, Indianapolis, IN 46241-483, Email: ng.in.inarnng.mbx.mdihrweb@mail.mil Original signature will be required for EMAILED copies at the time of the interview.

Selecting Official: Shane A. Halbrook, Col, 181st MSG, Terre Haute, IN COMM: 812-877-5225